

## 1814 Board

Hybrid Meeting  
ZOOM & In-Person

in the  
Second Floor Auditorium  
Plattsburgh Public Library (PPL)  
19 Oak Street  
Plattsburgh, NY 12901

Wednesday, June 8, 2022  
3:05pm– 5:50pm

**Board Members Present:**

Sharon Bell	in person
Kristin Collins	on zoom
Tom Donahue	in person
Richard Frost	in person
Wendy Gilchrist	in person
Vicki Giroux	on zoom
Jim Guinness	in person
Tim Horn	on zoom
Charles Loscalzo	on zoom
Chris Ransom	in person
Mary Simmers	in person

**Board Members Not Present:**

Forrest Edwards  
Judy Lefebvre  
PJ Miller  
Lana Putnam

**Committee Members, Volunteers & Guests Present:**

Justin Ihne	on zoom
Diane Kwarta	on zoom
Tom Metz	on zoom
Stan Ransom	in person
Linda Masterson Ward	in person

**Advisors Present**

Gary VanCour

## Welcome and Agenda

President, Tom Donahue called the meeting of the Board of Directors of 1814 Inc. to order at 3:05pm and welcomed everyone. This Board meeting also included Committee Members and Volunteers who were able to attend.

## President' Report

### Grant Applications

Tom reported on the progress of grant applications. 3 were rejected and 3 were approved.

Applications include:

- |                                     |           |                     |
|-------------------------------------|-----------|---------------------|
| 1. Adirondack Foundation            | rejected  |                     |
| 2. Lake Placid Foundation           |           |                     |
| 3. Charles R. Wood Foundation       | rejected  |                     |
| 4. TD Bank                          | approved  | \$2,500             |
| 5. Pearsall Foundation              |           |                     |
| 6. Walmart                          |           |                     |
| 7. Sam's Club                       |           |                     |
| 8. Clinton County Legislature       | approved  | \$4,000.            |
| 9. Hannaford Foundation             |           |                     |
| 10. Price Chopper Foundation        |           |                     |
| 11. Pomeroy Foundation              | submitted |                     |
| 12. Stewarts                        | submitted | will review in July |
| 13. EXCELLUS Blue Cross Blue Shield | rejected  |                     |
| 14. Chapel Hill                     | approved  | \$2,000.            |

\$8,500. approved, pending but not received.

Some vendors require money upfront, but we cannot commit until we have a better idea of how much money we will have available.

- June 15 poster contest awards postponed (Update: rescheduled for June 29<sup>th</sup>. 11am, City Hall).  
The deadline for submission of posters will be extended to July 1. (Update: since the Mayor can meet on the June 29<sup>th</sup>, the deadline will not be extended.)
- June 18 Old Post Cemetery Ceremony  
11am-3pm with ceremony at **3pm**  
Chris mentioned that the First Presbyterian Church and Strand having events at the same time. Chris & Stan will be available to be at the event.
- June 23 Community Event at the "Old Base"  
4pm-7pm  
Pop up tent and table with information on BOP Commemoration.  
Demo of a few "Kids Games." (Committee & Board members are encouraged to attend or stop by all 1814 Commemoration activities.)

July 4 We can be in the parade but so far no one has indicated interest. Let Tom if you are interested. We can have pop up tent and table for information and might have a 50-50 raffle. Mary Simmers will ask her brother about borrowing his truck. Tim Horn will ask his brother-in-law about borrowing his truck. Linda Ward said we could borrow a flatbed from Champlain Pools.

#### Clinton County Historical Association

The 3 panels are done and will be put up in Rotary Centennial Park and across the street from Fort Brown. The panels are about Lake Champlain, Crab Island, & Fort Brown.

#### **Battle of Plattsburgh Commemoration September 8 - September 11, 2022**

The rest of the meeting was spend reviewing the attached schedules of Thursday, September 8 through Sunday, September 11 to determine what we can do and when.

#### Tents

Linda and Tom have been working with Taylor and Tents of Champlain. Some costs have almost doubled since last year. The needed 10-12 tents will cost \$5,000. -\$6,000. Taylor is charging an additional delivery fee (\$300.?). Riverside Cemetery ceremony: buy adequate pop ups that can also be used for parade route and/or use Linda's daughter's tent. Renting tent for Riverside would cost \$300.-\$400. plus, a \$100. charge. 6-7 tents are needed for the Village and will cost about \$4,000. The hospitality tent is about 20'-30'. Will have a tent in Trinity Park that can be used for the Macomb Ball. We will need a tent for the Information Booth.

#### Grand Marshals

USS Henley people will be the Grand Marshals for our parade. Tom Donahue asked them to be the Grand Marshals and they are very excited.

#### Fireworks

Erik Eaglefeather has committed to sponsoring. Will use Santore for the fireworks as we did last year.

#### Birds of Prey

Adirondack Raptors will be here 11am-3pm on Sunday. Birds need to be in the shade or in an air-conditioned car - possibly under trees in Trinity Park.

#### Monument Challenge

Tom asked Planet Fitness if they would like to sponsor. The buttons are ordered and will cost \$200. Tom suggested a \$250. sponsorship.

#### Classic Cars

North Country Classic Cars will come again on Sunday.

#### Entertainment

Gibson Brothers and Glengarry Boys didn't seem very interested.

### Finances, Fundraising

Chris reported:

\$4,473.14 in donations received  
\$1,398.00 in ads plus \$99. plus \$375. (Total: \$1,867.00)

#### Grants

\$8,500. approved and promised.

Clinton County Tobacco grant will not be received until the end of the event.

Council on the Arts: We are not eligible for most grants since we are not chartered as a museum. Tom noticed that there may be some additional types of grants available.

Without the Treasurer's Report, our estimated balance in bank is now about \$12,000.

#### Canadian Companies

Linda is ready to send out letters to ask Canadian Companies in Plattsburgh to sponsor events in the Commemoration.

Tom will meet with Mary, Linda, and Chris. They will determine organizations that need follow up. The list will be divided, and each person (Board & Committee members) will be asked to take a list to make a follow up contacts.

### Events Magazine

Mary reports that it is taking at least 2 contacts for each ad request. Mary will compose a list of people and organizations what she and her group are contacting. Mary reported that Emily at the mall will be communicating with the stores in the mall this Thursday to see if they can contribute to the Commemoration.

Mary sent information to Channel 5, WIRY, & BUZZ. Gary VanCour mentioned that the radio stations have given in kind support which is worth a great deal. In kind will not count towards a Pomeroy match grant if approved.

Mary mentioned stories to be used in the magazine: Benjamin Pomeroy's story about the ship wrights; a story about the young woman who was on the Eagle during the Battle; etc. Right now, they are all navy related stories.

Mary needs short blurb for the events magazine as soon as possible. Mary wants to get everything to the printer by August 1.

We want to sell buttons with the magazine. Otherwise need to keep track of who received buttons and deserve a magazine.

Mary hopes to have the magazine ready mid-August.

Linda says the buttons will be ready mid-July.

Inserts could be used to add ads for last minute donations, but inserts increase the costs.

The cost of 1,000 copies of events magazines, 64 pages each is approximately \$3,000.

Tom Donahue says the cost of copying at the Government Center has increased dramatically since last year.

Gary VanCour says that he is associated with 3 groups that usually place ads: Town of Beekmantown (as Historian), Champlain Valley Council of Retired Teachers (CVCR) (as Co-Chair) and Plattsburgh Lions Club.

Gary has Dick's contact information from the Town of Plattsburgh (Halsey's Corners) which he will sent to Tom.

Studley will charge \$95. per hour to edit ads.

Jody charges \$70. per hour.

Tom said that if the changes to ads were minimal, he could help with.

Mary is planning to contact Irises and the Co-op. Tom Donahue will be contacting McSweeney's.

#### Culver Hill

Gary will review and get back to Tom shortly about whether he would do the ceremony and which day and time (Thursday or Friday). Gary would like to have the sound set up by our sound person, Russ. Linda will talk with Russ.

#### Riverside Cemetery

Tim Horn will invite the British Attaché to attend the Riverside Ceremony. Time will be changed back to **5pm.** (5pm-6pm). He needs Russ to set up the sound system. Tim Horn will contact municipal lighting department to turn on the electricity. We plan to use pop up tents at Riverside and/or a 20 X 20 tent from Linda's daughter.

#### Children's Old Time Village

Kristin Collins will be providing the Old Time Village on Saturday. She has enough people for the event. Tom Donahue says that he will take care of the tents. Kristin said that she may have some people who can help both Saturday and Sunday. 4H from Malone are coming including the pig. Linda Ward said the Chateau Ramsey people want to come. They usually stay for 2 nights. The average cost for the Village has been \$2,500. to \$3,500. \$2,000 of that would have been for tents. Kristin said that a Nature Center person can be at BOP on Sunday.

#### Dancers

Linda said that the Irish Dancers are willing to perform at multiple times and days.

#### History Talks

Rich is considering how many and which days for History Talks. He has several confirmed including Wickman and Ransom. Rich will consider a talk on music of the 1800s.

### Shape Note Singers, Macomb Ball, Service

Wendy says that she is set with Shape Note Singers. An idea was brought up about having Shape Notes singers sing around the monument. Another idea was a talk on music of the 1800s to occur after the Shape Note Singers.

Wendy says that she is set for minister. She may contact the Rev. Heller and see if the Presbyterian Church might want to be involved as in the past.

She said she is set for the Macomb Ball. She has a band and a caller. Cost will be about \$400. It will be in a tent in Trinity Park. Tom plans to purchase lighting for the tent and put it up. We should advertise the event at the colleges. Wendy needs an hour to set up for the ball.

### Kent Delord House Museum & Reenactors

Sharon Bell reported that they expect reenactors from Canada. They might be able to do a land battle on Sunday. The Kent Delord House Museum will be open Saturday & Sunday and have self-guided tours. They will not be open Friday as that is when the reenactors will be arriving. She will be checking with PJ. They may use Wilcox Dock for a water battle, Sunday. She said the NYS Canal System needs to be contacted for the dock. Tom said the city is the contact for the parking. There will be demos as last year outside the Kent Delord House.

Sharon Bell will be providing a Costume Demo on Saturday, **July 30** from 10am to 3pm at Kent Delord House.

Sharon Bell reported that she is inputting information on the costumes in BOP storage into an EXCEL spread sheet.

### Cannonball Run, Rotary, RoDucky Derby, Bed Race.

Justin Ihne is working with Steve Peters on the Cannon Ball Run. Mary suggested using the Oval on the old Base for the run. Justin will talk with Steve about the route of the run. Mary said that Jerry Duprey is willing to help.

Justin mentioned that Rotary had done bed races and RoDucky Derby. Ken Knelly is our current contact. Chris Ransom reported that Ken has a conflict attending this meeting. In the past Rotary provided a donation to BOP. Initially, a very generous donation.

Tom asked if we could contact Ken Knelly and find Rotary's plans including how much of a donation that Rotary can provide to BOP, plans for participating in BOP including bed races and RoDucky Derby.

### Parade

Vicki Giroux reported that she is planning a parade meeting soon. She has been reaching out to the Royal Marines, Sailing Masters, Police Pipes and Drums, Norwich. Norwich might be having a football game which would mean they cannot come. Royal Marines would like to come.

Mary had contacted Navy Band.

Tom contacted the Corrections band (Emerald Society).

Linda Ward said that she would like to have an idea of the prices of the Canadian pipe bands as she will be asking for sponsorships from Canadian companies in Plattsburgh. Vicki will give contact info to Linda. Linda mentioned that Quebec has announced that the pandemic is over, but Ontario has not.

Vicki may contact Meadowbrook about Meadowbrook sponsoring a band or providing a donation. Rich Frost has contacted Sandra Geddes at Meadowbrook about donating but has not heard back yet.

#### City/Street Closure

We understand that the city may pay for the band on City Hall steps on Friday night, September 9, 2022. We discussed having the Adirondack Jazz Orchestra. They practice the first Wednesday of every month at Olive Ridley's. The group feels they would be well received.

Street Closure: Needs to be decided by July. There was an agreement in all those present that the street needs to be closed.

The Acapella Group from the Middle School – Fermata Nowhere are unable to perform for us at BOP according to Forrest.

#### Food Vendors

Tom reported that 5 vendors are interested. Tom plans to ask for a \$150. donation from each vendor.

#### Israel Green's Tavern

If there is a restaurateur interested in providing, this might be done in a tent in the lot behind Koffee Kat. Mark Duprey was to contact Irises about this. Have not heard back.

#### Walking Tour

Melissa Bistor-Cross is willing to do the tour for \$350. for 3 days. Tim Horn contacted Melissa and she is interested. Need a button to take the tour. Suggest giving Melissa buttons to sell.

#### Fireworks

Erik Eaglefeather is committed to providing.

#### Volunteers

Tim Horn will be returning to Plattsburgh next week. He will be meeting with his contacts at the college next week. Volunteers are needed Friday morning to help set up. Volunteers are needed for the Kids Games Saturday and Sunday. They are especially needed for picking up the games at the end of each day and especially on Sunday to help break down the event and put things away.

Police & Fire Departments

Tom contacted police and fire departments about participating. Smoke House and Fire Truck pull were mentioned. Mary said she needs to find the correct rope to use for the pull. Peru has the 1<sup>st</sup> Fire Truck in our area.

Barber Shoppers

The Barber Shoppers might be able to perform on Sunday.

Ghost Tours

Tom will be meeting with Mary Pearl from Valcour Brewing. He is thinking about a fund raiser with the Ghost Tour. \$50. for tour and dinner?

Trivia

Linda mentioned. trivia and Larry Gooley.

**Minutes**

Chris Ransom reported:

The following Minutes of the Board of 1814 Commemoration Inc. were approved by email votes of Board members:

2021

Jan 8, 28

Feb 11, 25

Oct 14

Nov 3

2022

Feb 2

March 2

May 4

**Motion to Amend Bylaws of 1814 Commemoration Inc.**

Chris Ransom moved to amend the Bylaws of 1814 Commemoration Inc., Article III, Section 11.

Voting:

Minutes will be emailed to the Board for review and revision. Revised minutes will be emailed to the Board for a vote. If a majority of the Board present at the meeting those minutes document approve the minutes, the minutes will be approved as distributed.

Tim seconded the motion.

Chris explained that it is her understanding that the bylaws should state how the vote is accomplished.



Tom suggested that the motion be emailed to the Board for comments and the motion be voted on at an upcoming meeting.

**Meetings:**

*Next meeting will be:*

Wednesday, **June 22**, 2022

**3pm** – 7pm

Plattsburgh Public Library, 2<sup>nd</sup> floor auditorium

In person and zoom

Meetings are scheduled at Plattsburgh Public Library from 3pm to 7pm on:

July 13, 27

Aug 10, 24, 31

Sept 14, 28

A meeting is also scheduled on Sept 7 from 3pm to 5:30pm.

**Adjournment:**

Mary Simmers moved to end the meeting.

Wendy Gilchrist seconded.

All were in favor and meeting was adjourned by 5:50pm.

Respectfully submitted:

Chris Ransom, Secretary, 1814 Commemoration, Inc.

Abbreviations:

BOP = Battle of Plattsburgh

PPL = Plattsburgh Public Library

*Revised June 12, 2022*

*Revised June 13, 2022 6am*

*Revised June 14, 2022 11am*

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