

Battle of Plattsburgh (BOP) Committee
Meeting
Held in the Community Meeting Room
Government Center
147 Margaret Street
Plattsburgh, NY 129021

Thursday, July 22, 2021
4:00 pm- 5:36pm

Board Members Present:

Tom Donahue
Jim Guinness
Tim Horn
PJ Miller
Lana Putnam
Chris Ransom
Mary Simmers
Linda Masterson Ward

Board Members Not Present:

Forrest Edwards
Richard Frost
Wendy Gilchrist
Vicki Giroux
Judy Lefebvre
Charles Loscalzo
Emily Moosmann
Samantha Williams

Committee Members Present:

Diane Kwarta
Bruce Moore
Stan Ransom

Committee Members Not Present:

Geri Favreau
Keith Herkalo
Kris Portal
Vince Puliafico
Mark Sand

Advisors Not Present:

Kit Booth
Bruce Carlin
Craig Russell

Gary VanCour

Welcome and Agenda

President, Tom Donahue called the meeting of the Battle of Plattsburgh to order at 4pm and welcomed everyone. He mentioned that it is now less than 2 months until the Commemoration. He said that we will be reviewing the proposed Commemoration schedule (revised July 21, 2021) with the intent to finalize it very shortly.

Tom reported:

Thursday, Sept 9, 2021

10am-4pm	Museums	activities are accurate as on the proposed schedule
11am-noon	Battle of Culver Hill Ceremony	accurate
1:30pm-4pm	Tours	accurate
3pm-7pm	Oval Craft Brewing	accurate
12-10pm	Israel Green's Tavern	accurate
12:30pm-4:30pm 1pm-5pm	Outdoor Festivities	time revised to 1pm to 5pm otherwise accurate
4pm-6pm	Entertainment-"Fulton's Folly"	accurate
4pm-5pm	Riverside Cemetery Ceremony	time changed from 5pm start to allow "travel time" from Riverside to Valcour Brewing
6pm-6:30pm	Welcome from Stone Barracks	accurate. John Rock & re-enactors may take part
6:30pm-9:30pm	Refreshments & Entertainment Band: "All Without the Base"	accurate

Thanks to sponsors – some additional sponsors' names will be added.

Friday, September 10, 2021

12noon	Encampment	accurate
12noon-4pm	City Well	accurate

12noon-4pm	Museums	accurate
4pm-10pm	Info Booth	accurate
4pm-9pm	Food & Exhibits	accurate
3:45-5:45pm	Live Music Trinity Park Towne Meeting	accurate
5pm-6:30pm	History Talks	accurate except the times for individual talks will be removed.
6:30-9:30pm	Welcome – City Hall steps	accurate
6:30pm-7pm	Stan Ransom CT Peddler	only Stan not Rod Driscoll
7pm-9pm	Bear Tracks Concert	accurate
9:30pm	Fireworks	accurate

Saturday, September 11, 2021

9:30am-11am 8am-10am	Cannon Ball Run	time change to 8am-10am spelling of ElliptiGO should be Adirondack ElliptiGO Add to description: weapons demonstrations
10am-4pm	Encampment	accurate
10am-4pm 9am-2pm	Farmers' Market	change time to 9am-2pm
10am-4pm	Exhibits City Hall	accurate. Courtney is taking care of cleaning up exhibits. Would be nice to have volunteers to sit in City Hall to answer questions. Would be good to have a script and/or video.
10am-4pm	Information Booth	accurate Would be nice to have booth repainted

10am-3:30pm	Old Time Children's Fair	accurate
10am-3:30m	Tour Macdonough Monument	accurate
9:30am-11:30am	History Talks	accurate except times for individual talks will be removed
10am-4pm	Kids' Games	accurate
12noon	Kid's Muster	accurate
TBA	Rotary Roducky Derby	will check with Rotary
10am-8pm	Food & Exhibits	accurate
10am-2pm	Museums	accurate
10am-6pm	City Well	accurate
TBA	Crab Island	accurate Will be 11am.
11am-11:30am	Rotary Bed Races	will check with Rotary
1pm-2:30pm	Parade	accurate – Vicki working on
2:45pm-3:30pm	Beat Retreat	accurate – we have sufficient bands
3:45pm-4:15pm	Rotary Tricycle Races	will check with Rotary
3:45pm-7:30pm	Entertainment	accurate
7:30pm-9:30pm	Israel Green's Tavern (Buster's) Music by "Fulton's Folly"	accurate
7pm-10pm	Macomb Ball	accurate

Sunday, September 12, 2021

10am-11am	Worship	accurate
11am-12noon	Shape Note Singers	accurate

11am-3pm	Info Booth	accurate
11am-3pm	Encampment	accurate
11am-3pm	Old Time Village Fair & Market	accurate-there are vacancies if people would like to volunteer?
11am-2:30pm	Tour Macdonough Monument	accurate
11am-3pm	City Well	accurate
11am-3pm	Food & Exhibits	accurate
11am-3pm	Kids' Games	accurate
12noon	Kids' Muster	accurate
11am-3pm	Antique Cars	Tom working on
11:30am-12:30pm 12noon-1pm	Firetruck Pull	Time change to 12noon-1pm
12noon-2:30pm	Exhibits-City Hall	accurate
12noon-2:30pm	Entertainment	accurate
TBD	Historical Marker Dedication	time to be determined
4pm-5pm	Ceremony Old Post Cemetery	accurate

Publicity

A variety of media groups will be publicizing our event.

Interviews – consider doing an interview promoting your area.

Maybe when we distribute posters, we could use the opportunity to ask for donations.

McKenzie Delisle will be doing our social media.

Poster Contest & Buttons

Linda passed around a copy of the button with the poster winner's illustration. 500 buttons have been ordered. We plan to sell them at \$5. Tim Horn will deliver buttons.

Volunteers

Tim Horn and Diane Kwartka are working on volunteer assistance. Ameri-Corps Seniors (formerly RSVP) will help. Diane will call Kate Gardner at Ameri-Corps Senior and send to the members of the committee a volunteer sign up/registration form.

Tours by Melissa Bistor-Cross

Tim Horn will get Melissa Bistor-Cross' contact information to Tom Donahue.

Food Court/Food Trucks

Send Tom Donahue any ideas for Food Trucks for the Commemoration.

Sound Systems

We have a small, portable sound system to use at Riverside Cemetery.

Russell Fair will be our sound person for entertainment during the Commemoration.

Bear Tracks

Bear Tracks would like to raise funds for disabled veterans at Battle of Plattsburgh.

Quilt Raffle

Linda passed around a photo of the quilt that was donated to us to raffle.

Fund Raising

There is a crucial need for everyone to help contact potential sponsors.

Fund Raising – Buster's

Buster's is willing to do a fund raiser for the Battle of Plattsburgh. It will be Wed., Aug 25. We can gather prizes for the raffle.

Meetings

The Community Meeting Room is available for our meeting every Thursday through the end of August.

The next meeting would be Thursday, _____ **at 4pm** in the Community Meeting Room of the Government Center.

Adjournment

Meeting adjourned at 5:36pm

Respectfully submitted:

Chris Ransom, Secretary

Revised July 27, 2021 3:54pm

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Committee Minutes.docx