

Battle of Plattsburgh (BOP) Committee
Meeting
Held in the Community Meeting Room
Government Center, 147 Margaret Street
Plattsburgh, NY 129021

Thursday, August 19, 2021
3:58 pm- 5:25pm

Board Members Present:

Tom Donahue
Richard Frost
Wendy Gilchrist
Vicki Giroux
Jim Guinness
Tim Horn
Judy Lefebvre
PJ Miller
Lana Putnam
Chris Ransom
Mary Simmers
Linda Masterson Ward

Board Members Not Present:

Forrest Edwards
Charles Loscalzo
Emily Moosmann
Samantha Williams

Committee Members Present:

Shirley Kilkeary
Diane Kwarta
Bruce Moore
Stan Ransom

Committee Members Not Present:

Geri Favreau
Keith Herkalo
Kris Portal
Vince Puliafico
Mark Sand

Advisors Not Present:

Kit Booth
Bruce Carlin
Craig Russell

Gary VanCour

Welcome and Agenda

President, Tom Donahue called the meeting of the Battle of Plattsburgh to order at 3:58 pm and welcomed everyone.

Volunteer

A new volunteer, Shirley Kilkeary was welcomed.

Fund Raising

Tom presented our needs for funding to Clinton County Legislature on August 18. He asked for \$5,000. His request will go to the Finance Committee on September 1.

Buster's

There will be a fund raiser at Buster's on Wednesday, August 25 from 6:30pm to 9:30pm. Help is needed for the fundraiser including obtaining raffle items.

Plan to attend the fundraiser in period dress if possible. Please come at **4:30pm** if you can help setting up the raffle. Tom will be asking Walmart for a donation for the Buster's Fund Raiser. That might be raffled separately if it is a large price item like a flat screen TV.

Ideas:

Raffle

Quilt Raffle

50/50 Raffle

Door Prizes

Decorating in period theme

Sell buttons (\$10.)

Tickets will be:

\$1. for 1 ticket

\$5. for 6 tickets

\$10. for 15 tickets

Bid

There was discussion about giving each person a bid #. Index cards could be used to record bidder's info and assign a bid #?

The bikes might be auctioned separately. Might want to extend through Saturday?

Various types of raffles were discussed. It was decided to go with the simplest type. In front of each raffle items will be a sign saying what the item is and its approximate value. There will also be a container. Individuals will purchase tickets and write their names and contact info on the back of the tickets and drop tickets into the containers in front of the item(s) they hope to win. At the end of the evening, a ticket will be pulled for each raffle item. Vicki said she had containers we can use and pens.

PJ says that the Food Coop will provide a gift certificate for the fund raiser.

Band: Rod Driscoll with the “Adirondack” band will jam at Buster’s for the evening. We will buy them dinner for their contribution.

Restaurants

Tom received a \$20. gift certificate from Koffee Kat. They will also give 10% to those with buttons. Tom asked if there were volunteers who might approach downtown restaurants to see if they would also give 10% off to those with buttons.

Publicity

There will be a Press Conference on Tuesday, August 24 at City Hall at noon. Come in period dress if possible.

Posters were handed out for distribution.

Linda has signs that need to be placed.

Food Trucks

Tom is working on food trucks, and he needs suggestions. He has contracted with:

1. Bunz On the Fun
2. Traveling Kitchen (Prue from Peru)
3. Ice Cream – Frosty Cow

If you have any ideas, let Tom know. We would like food trucks for Sept 10, 11 and 12.

Buttons

Tim said buttons are distributed including a package he gave to Stan to sell at Rotary. He has about 175 buttons left. We might need to order more buttons. Tom suggested that Tim let Linda know. Buttons will be sold for \$10. which will include the program with map. Need volunteer ribbons.

Museums

Judy will check to see if the museums will be open.

Run & Firetruck Pull

Mary Simmers reported on the run and Firetruck Pull. Mary still needs officials for the Firetruck Pull. Vicki will ask Rick Hazen for ideas.

Riverside Cemetery Memorial

Tim Horn said preparations are almost final. He has the program almost ready for printing. Probably need about 100 copies of the program.

Court House Bell

Tom gave some history about the Court House Bell. We hope to ring it before the parade. The bell has not been rung in years. Chris and Stan will word process the history so we can have handouts to give out at the Commemoration.

City Hall

We have two historians who will be at City Hall.

Reenactors

PJ reported that they may have 15-25 reenactors at Kent Delord House. They may have a boat on the lawn. They probably will not do the fashion show or court case this year. A few reenactors will be at Valcour on Thursday including Craig Russell, Matt Boire, John Rock, Vince Puliafico and PJ Miller.

Ball

Wendy said that she is set for Ball. She has people to decorate. Wendy has a meeting with Courtney Meisenheimer on August 24. Wendy will send Tom information on musicians.

Gazebo near Kent Delord

A minister is needed for the service. Vicki suggested contacting Mark Bennett.

Donation Jars

The plan is to have donation jars are all events. (History is free...Preserving it is not.)

Old Post Cemetery

Judy said that the memorial is all set. She explained the signs that will be placed near graves in the Old Post Cemetery. They will be placed on Wednesday, Sept 8. She has put together a "map" of the graves in the cemetery. She will have a list of those buried and the map available at the gate to the cemetery. The memorial service is all set. Mr. Herkalo will be the speaker.

History Talks

Rich Frost said the history talks are all set. He does NOT need a hotel room for his speakers.

Trinity Church

Bruce Moore said that the elevator at the church is broken and cannot be repaired. We will need a sign apologizing for the inconvenience.

Hospitality Tent

There will be a hospitality tent and water will be provided. members. Bruce will arrange for ice. Apples are needed for hospitality tent and for Old Time Village and for volunteers. We need to check with Vicki to see what has been "ordered".

Volunteers

Tim Horn and Diane Kwartta are working on volunteer assistance. Diane has been distributing flyers. She needs to know who the head of the Girl Scouts is. Vicki can help her with this. Tim

and Diane will go to the college when the students return. Rich said classes resume Aug 30. Tim is also in contact with Plattsburgh High School.

Parade

Vicki said that planning for the Parade is ahead of schedule. The Sailing Masters will also perform outside of Meadowbrook. Meadowbrook will pay us. Vicki will finalize with Sandra Geddes. Vicki is also working with Paul Storms on the Beat Retreat.

Veterans, Military and First Responders

Linda reported that we will be honoring all veterans, military and first responders on Friday night. Tom came up with the quote: "Those Who Serve and Those Who Save".

Barber shoppers

Jim reported that the barbershops are ready to perform at Riverside.

Information Booth

Tom asked if we should sell bottled water and snacks at the information booth. Selling bottled water and snacks for \$1. each might be worthwhile. Tom will see what Sam's will give us. PJ said he could pick up from Sam's.

Tim and Tom are planning to pick up the Information Book on Monday or Tuesday and take it to Linda's house to assemble it and paint it. Volunteers are welcome.

Public Health

Chris reported that United Way donated 500 cloth masks and 150 20z spray bottles of sanitizer. She will check to see what posters might be appropriate to hang at the Battle of Plattsburgh Commemoration. Vicki said that the Chamber has appropriate posters that can be printed out.

The next meeting would be Thursday, **August 26 at 4pm** in the Community Meeting Room of the Government Center.

Meetings will be **weekly**. Please mark your calendars for August 26 and September 2.

Adjournment

Meeting adjourned at 5:25pm.

Respectfully submitted:

Chris Ransom, Secretary

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(BOP) Committee Minutes.docx