

Battle of Plattsburgh (BOP) Committee
Meeting
Held in the Community Meeting Room
Government Center
147 Margaret Street
Plattsburgh, NY 129021

Thursday, August 12, 2021
4:00 pm- 5:50pm

Board Members Present:

Tom Donahue
Forrest Edwards
Richard Frost
Wendy Gilchrist
Tim Horn
PJ Miller
Lana Putnam
Chris Ransom
Mary Simmers
Linda Masterson Ward

Board Members Not Present:

Vicki Giroux
Jim Guinness
Judy Lefebvre
Charles Loscalzo
Emily Moosmann
Samantha Williams

Committee Members Present:

Diane Kwarta
Bruce Moore
Stan Ransom

Committee Members Not Present:

Geri Favreau
Keith Herkalo
Kris Portal
Vince Puliafico
Mark Sand

Advisors Not Present:

Kit Booth
Bruce Carlin
Craig Russell

Gary VanCour

Welcome and Agenda

President, Tom Donahue called the meeting of the Battle of Plattsburgh to order at 4:00 pm and welcomed everyone.

Publicity

Tom played NBC announcement about the Battle of Plattsburgh and the need for volunteers.

There will be a Press Conference on Tuesday, August 24 at City Hall at noon. Come in period dress if possible.

Posters were handed out for distribution. Rich will distribute to college, hospital, libraries in Plattsburgh, Chazy and Peru, ... Diane will distribute to strip mall near Bed Bath on Smithfield Blvd. Stan and Chris will distribute downtown. Tim will also distribute.

McKenzie Delisle is working on social media. McKenzie sent out a questionnaire to the 1814 BOP group asking for information she can use. Chris will resend the questionnaire to committee members.

Food Trucks

Tom is working on food trucks, and he needs suggestions. He has contracted with:

1. Bunz On the Fun
2. Traveling Kitchen (Prue from Peru)
3. Ice Cream – Frosty Cow

If you have any ideas, let Tom know.

Forrest mentioned High Peaks Brewery.

Run

Mary Simmers reported on the run. She ordered medals (\$45.) and trophy for Firetruck Pull (\$25.).

Firetruck Pull

Mary Simmers is also working on the Firetruck Pull.

Riverside Cemetery Memorial

Tim Horn said preparations are underway. He has the program almost ready for printing. Linda said there will be a tent. Transporting of chairs needs to be finalized. He needs a sound system. Vicki has a portable podium. He will put Craig Russell on the program. There will be two pipers – Bud Smith and Kim Mathews.

Musicians

Tom has been putting together info on musicians. Wendy reviewed. Wendy will give Tom info on musicians at the Ball. Tom is getting info on Nate P who will be playing Saturday and Sunday.

Ball

Wendy said that she is set for Ball. She has people to decorate She needs to contact the sound person, Russell. There will not be an entry fee for the Ball. Wendy has a meeting with Courtney M on August 24. Might have a volunteer to monitor building.

Gazebo near Kent Delord

A minister is needed for the service as Reverent Heller cannot do. Give ideas to Wendy. Wendy also needs chairs. She will contact Sam or Sharon Bell.

Donation Jars

The plan is to have donation jars are all events. (History is free...Preserving it is not.)

Budget

Forrest reviewed the budget. The additional insurance only cost \$175.

Pomeroy Matching Grant

Linda reviewed the funds that are needed to obtain the full \$10,000. match. We need at least an additional \$5,100. Linda mentioned that the \$6,000. from Eaglefeather and \$5,000. from Stewarts cannot be used for the matching grant as those funds were received or promised prior to the grant approval. Also "in kind" and gift certificates cannot be matched. Linda said the owners of The Link works with 20 downtown businesses and may be able to work with them for support. Linda mentioned that NBT Bank just promised to donate \$500. and Community Bank is considering donating.

Rotary

Vicki is working with Rotarians who will be parade marshals.

Parade

Courtney Meisenheimer is working on a "sensory zone" for the parade. Bill McColgan from PBS and his wife, Brenda will be singing at the Beat Retreat.

History Talks

Rich Frost said the history talks are all set. Bruce Moore says that he is ready for the history talks at Trinity Church on Friday night. He may need a hotel room for one speaker. La Quinta may be a resource for this. Kevin Murnane is the manager. Rich will need a volunteer at each event. Bruce Moore will be there for Friday night. Vince P. and Richard Daly were suggested. Rich will make sure info is in Lake Champlain Weekly.

La Quinta

La Quinta is still holding a block of rooms at \$69. per room for us. They will hold the block until 2 weeks prior to the Commemoration.

Hospitality Tent

There will be a hospitality tent and water will be provided. City Hall will also be open. Bruce Moore will help with this. There will be approximately 150 band members. Bruce will arrange for ice.

Apples

We might ask Forrence Orchards or other orchards (Chazy, Bankers, Rulfs, Northern) for apples for the hospitality tent. We might want to check with Vicki Giroux to see what she has done so far on the apples.

Reenactors

PJ reported on the reenactors. If the border opens, we may get a few Canadians at no costs. They may have a handful (5-10) from VT. Dale Henry will bring a bateau. They might display the bateau on the lawn.

Valcour Brewing Kick Off

Lana is working on arranging interviews. Saranac Lake Central School may be sending 12 students and 1 teacher and 1 aide to the events in the afternoon. Peru has not let us know yet. Lana is following up about home schooled students.

Fund Raising

There is a crucial need for everyone to help contact potential sponsors.

Buster's

There will be a fund raiser at Buster's on Wednesday, August 25 from 6:30pm to 9:30pm. Help is needed for the fundraiser including obtaining raffle items.

Send Linda info on raffle items with cost and a minimum bid if you want.

Plan to attend the fundraiser in period dress if possible.

Tom, Tim, Diane, Chris, and Stan will meet with Jackie, the manager of Buster's on Monday, August 16 at 1pm to go over plans.

Ideas:

Triva using Larry Gooley's book.

Silent Auction

Raffle

Door Prizes

Decorating in period theme

Sell buttons (\$10.)

BOP receives cut of the restaurant's take for the time of the fund raiser (6:30pm -9:30pm).

Quilt (Three Tours)

The quilt fund raiser/raffle will continue past the Commemoration. The drawing will be on Veterans' Day. A raffle ticket costs \$5. Linda passed out packages of raffle tickets to sell. We have 500 tickets printed at this time.

Military Invitations

Rich recommended that we make sure not to neglect inviting anyone, any military branch.

Buttons

Buttons will be sold for \$10, which will include the program with map. Tim Horn will deliver buttons and programs. We have 700 buttons but can order more if needed. The program alone will be \$3. Tim has about 14 sites to deliver to. Linda requested that the bank that donated be included.

Volunteers

Tim Horn and Diane Kwarta are working on volunteer assistance. Please let them know your needs. Diane has been in contact with Kate Gardner at RSVP now Americore Seniors. Kate recently gave her two possible volunteers. Diane will contact and inquire about interest in working on the Committee and the Buster's fund raiser. Diane has been distributing flyers and will be contacting scouts. Meghan Weeden offered the assistance of Adirondack Young Professionals for the Thursday Valcour Brewing events.

Tents

Linda has been working with Fosters, Taylors, and Tents of Champlain. Tents are in short supply. Fosters could not supply any, so we have tents from Taylors and Tents of Champlain. Taylor may give a discount. 5% to 15%? We have given them a deposit.

Porta Potties

Porta Potties are in short supply. Linda is working on.

Transportation

Transportation needs are being worked out. The Information Booth will be delivered. It could also be painted if anyone volunteers. Moving the picnic tables needs to be addressed. Tom will talk with Courtney.

Roadside Signs

Bud and Nancy Smith offered to work on a Plucky Rooster sign with Pomeroy Foundation. We want to invite Nancy to join our committee. A Plucky Rooster sign might be a good project for the future.

The next meeting would be Thursday, **August 19 at 4pm** in the Community Meeting Room of the Government Center.

Meetings will be **weekly**. Please mark your calendars for August 19, 26 and September 2.

Adjournment

Meeting adjourned at 5:50pm

Respectfully submitted:

Chris Ransom, Secretary

Revised 8-14-21

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(BOP) Committee Minutes.docx